

Minutes of the  
 GILLESPIE COUNTY AIRPORT ADVISORY BOARD  
 Monday, Oct 16, 2023  
 @ County AgriLife Building

MEMBERS PRESENT:	STAFF PRESENT:	GUESTS PRESENT:
Steve Allen	Tony Lombardi, Manager	Ethan Crane
Tim Lehmborg	Keith Kramer, County	Randall Fuchs
Keith Keller	Bobby Watson, City	Gwen Fullbrook
David Smith		Dawn Dooley
Paul Hannemann		Chandler & Monica Bartley
Dan Sechrist		
Absent		
Chad Ellebracht		

**CALL TO ORDER**

The meeting was called to order at 1:37 PM by the Chairman, Steve Allen

**APPROVAL OF MINUTES**

Minutes of the regular Sept 18, 2023 meeting were approved.

**AIRPORT MANAGER’S REPORT**

- Upcoming Events/Court Actions – The Manager reviewed the upcoming events for the airport and the recent commissioners court actions.
  - Event Update –
    - Nov 2-5 - Texas V-tails formation clinic
    - ~~Nov 4<sup>th</sup> - Young Eagles Flight~~
    - Dec 23<sup>rd</sup> - Santa’s Fly-in
  - Court Actions – On Sept 25th, the Court approved the Airport “Rates and Fees” document; a t-hangar lease; and approved the purchase of new airport signs.
- T-hangars occupancy update. The Manager stated that the County T-hangars are 100% full...waiting list is at 32
- Airport Status – the Manager reviewed the current status of the airport.

	Lights (PAPIs, Beacon, Rwy Edge, Taxiway, Signs)
	Communication (CTAF, GCO, AWOS)
	Weather Station
	Facilities

## Miscellaneous (Construction, Closures, etc)

- Airport Development Update:
  - Active Private Projects

#	Developer	LOI Date Rev'd	Status	Comments
1	FBO Expansion	02/02/22	IV	
2	Darren Flores (Private Hangar)	02/18/22	IV	

- To close out his report, the Airport Manager provided the board with a quick review of the Oct 14<sup>th</sup> annular eclipse. He also mentioned that he is working with the fire department to have a training session on Nov 13<sup>th</sup> at 6:30pm.

### OPEN FLOOR

- Nothing significant to report

### NEW BUSINESS

- AWOS replacement discussion. The airport manager mentioned that TXDOT has initiated an AWOS replace program, and our airport was identified as a higher priority (tier 1). This is a grant program and is the expected cost share will be 90/10. No more information was available to share.
- FY 24 RAMP agreement. The manager asked for pre-approval to the standard RAMP agreement once released by TXDOT. The only expected change is the cost share...50/50 will change 90/10. The board unanimously recommended approval.

### OLD BUSINESS.

- CIP Update – The Manager gave a quick update on the pavement project and the airspace study.
- RAMP Pavement project – No update.
- Airport Development Initiative – No update.
- Lease Review Recommendations/Update (County AgriLife Resolution) – The Manager mentioned that the Court approved it but he has not received a signed resolution at this time.
- Rules and Regulations & Minimum Operating Standards are still awaiting review. A meeting is scheduled for Oct 18<sup>th</sup>.
- Airport Sign replacement – in the works.
- Quote to run electricity to front gate – awaiting another quote.
- Airport “Rates and Fees” document – awaiting Judge’s signature.

### REPORTS

David Smith reviewed the fuel sales for Sept. He is forecasting near 500K gallons sold. He also quickly mentioned the FBO construction project. He stated that AKCO will soon begin paving of the apron. Tim Lehmborg reviewed the sale tax reports for the City and County.

**ADJOURNMENT/EXECUTIVE Session (2:06).** Next meeting is Nov 20<sup>th</sup> at the County AgriLife conference room.


While in executive session the board review the candidates to fill the upcoming 2 vacant positions on the board (Keith Keller's and David Smith's positions). The board recommended the top 5 candidates be forwarded to the Court for their use in selecting the new candidates.

**Note: all minutes are available on the airport website (<http://www.gillespiecounty.org/page/airport%20-%20AAB%20Minutes>)**

Attachment



1



## Agenda

1. Call to Order
2. Approval of Minutes
3. Airport Manager's Report
4. Open floor (Crosswind, TFS, Tac Aero, and guest)
5. New Business
5. Old Business
6. EAA report/update/comments
7. Comments-FBO, EDC, and Board Members
8. Adjourn

2



# AAB

- Minutes Approval – vote needed
  - Sept 18<sup>th</sup>
- Airport Manager's Report
  - Event Update (*Italicized - Unconfirmed*)
    - Nov 2<sup>nd</sup> – 5<sup>th</sup> - Texas V-tails formation Clinic
    - Nov 4<sup>th</sup> – Young Eagle Flights
    - Dec 16<sup>th</sup> – Santa Fly-in (1-4pm)
  - Comments
    - *Eclipse Update*
    - *Fire Fighter Training – Nov 13<sup>th</sup> (6:30pm-8:30pm)*

3



4



# AAB

• Airport Manager’s Report

- Court Review –On Sept 25<sup>th</sup>, the Court approved the Airport “Rates and Fees” document; a t-hangar lease; and approved the purchase of new airport signs.
- T-Hangar Occupancy – 100% (32)
- Airport Status:

	Lights (PAPIs, Beacon, Rwy Edge, Taxiway, Signs)
	Communication (CTAF, GCO, AWOS)
	Weather Station
	Facilities
	Miscellaneous (Construction, Closures, etc)

5



# AAB

• Airport Development Update:

- Active Private Projects:

#	Developer	LOI Date Rcv'd	Status	Comments
1	FBO Expansion	02/02/22	IV	
2	Darren Flores (Private Hangar)	02/18/22	IV	

6



## AAB

- Open Floor
  - Crosswind
  - Texas Forest Service
  - Rhett Hawk
  - Tac Aero Tailwheel Academy
  - Tac Aero MX
  - Guest

7



## AAB

- New Business:
  - AWOS replacement discussion
    - Initiated by TXDOT
    - Tier 1 (113 airport)
    - Expect Cost \$140K - \$200K (AIP 90/10)
  - New RAMP Contract
    - Transition from 50/50 to 90/10

8



## AAB

- Old Business:
  - CIP
    - Payment Project
      - TXDoT Comm – Nov
    - Airspace Survey
  - RAMP Crackseal project - rescheduled
  - Development Initiative
  - Lease Review
    - County AgriLife Resolution – Approved (Effective Oct 1<sup>st</sup>)

9



## AAB

- Old Business:
  - Rules and Regulations update/comments
  - Minimum Operating Standards update/comments
  - Airport Sign Repairs (Entrance Sign, Business Court Sign and the Terminal Ramp Sign)
  - New quote for electricity to front gate/C-47
  - Airport Rates and Fees document

10





# AAB

- EAA report/update/comments
- Comments-FBO, EDC, and Board Members


11



# FBO Fuel Sales

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
<b>AvGas - Gals</b>													
Gillespie Air Services @ Retail	8,965	8,388	12,203	12,356	11,889	12,375	11,745	12,409	12,227				102,347
Net total AvGas Market YTD	8,965	8,388	12,203	12,356	11,889	12,375	11,745	12,409	12,227	-	-	-	102,347
Total Market, Same Month, Prior Yr	8,865	9,307	11,910	12,850	12,664	9,721	10,288	9,858	12,083	11,821	7,984	8,549	122,509
Percent Growth (Decline)	3%	-10%	2%	-4%	-8%	27%	14%	26%	1%				
Cumulative YTD - This Year	8,965	17,351	29,555	41,911	53,800	65,675	77,720	90,120	102,347				
Last Year	8,865	17,912	29,822	42,732	55,428	65,147	75,433	85,291	97,315	108,895	115,980	122,509	
Percent Growth (Decline)	3%	-3%	-1%	-2%	-4%	1%	-3%	6%	-9%				
% Total by Month	28.6%	30.9%	28.5%	27.8%	29.9%	31.1%	25.8%	20.4%	25.1%	#DIV/0!	#DIV/0!	#DIV/0!	
<b>Jet A - Gals</b>													
Gillespie Air Services @ Retail	22,374	18,768	26,122	32,634	27,424	27,410	34,385	45,414	38,422				276,958
Net total Jet A Market YTD	22,374	18,768	26,122	32,634	27,424	27,410	34,385	45,414	38,422				276,958
Total Market, Same Month, Prior Yr	27,790	28,910	48,838	38,090	40,975	49,710	49,764	27,868	30,165	29,088	29,985	18,180	414,915
Percent Growth (Decline)	-19%	-30%	-37%	-15%	-33%	-45%	-31%	74%	21%				
Cumulative YTD - This Year	22,374	41,143	70,265	102,899	130,323	157,733	192,120	240,534	276,958				
Last Year	27,790	54,660	101,199	139,488	180,163	229,879	279,643	307,508	337,664	366,750	386,735	414,915	
Percent Growth (Decline)	-19%	-25%	-31%	-26%	-29%	-33%	-31%	-22%	-19%				
% Totl by Month	71.4%	69.1%	70.0%	72.5%	70.1%	68.9%	74.8%	79.6%	74.9%	#DIV/0!	#DIV/0!	#DIV/0!	
<b>Total Fuels</b>													
Total Fuels Market YTD - Gals	31,340	27,154	41,325	44,990	39,313	39,785	49,132	60,314	48,650				379,305
Total Market, Same Month, Prior Yr	36,455	36,177	59,448	51,140	53,369	59,437	65,051	37,724	42,238	40,607	37,949	24,729	537,424
Percent Growth (Decline)	-14%	-25%	-29%	-12%	-27%	-33%	-23%	61%	15%				
Cumulative YTD - This Year	31,340	58,494	99,820	144,810	183,923	223,708	289,840	339,654	379,303				
Last Year	36,455	72,832	131,080	182,220	235,589	295,025	355,078	392,801	435,039	475,648	512,656	537,424	
Percent Growth (Decline)	-14%	-19%	-24%	-21%	-22%	-24%	-24%	-16%	-13%				
<b>Market Change by Quarter</b>													
Market by Quarter			1st		2nd		3rd		4th				YTD Totals
Percent change 2021 to 2022			-24%		-24%		31%						
Year 2022 Total Fuels by Quarter			99,820		123,889		155,599		155,599				
Year 2021 Total Fuels by Quarter			131,080		163,940		140,213		160,385				537,424

12



# Sales Tax

## AUGUST SALES RECEIPTS

October Sales Tax Report

**City of Fredericksburg**

	2023	2022	2021	2020	2019
JAN	782,905	760,015	582,454	503,533	472,130
FEB	994,706	871,461	744,208	665,663	616,689
MAR	633,261	611,429	508,167	409,139	422,348
APR	636,485	533,476	438,755	425,288	459,157
MAY	822,646	853,994	757,207	490,712	525,944
JUN	715,407	675,353	668,869	382,056	517,503
JUL	738,475	699,245	667,080	520,675	486,886
AUG	703,432	760,554	799,227	611,844	549,072
SEP	730,795	666,961	681,403	521,608	543,832
OCT	675,110	692,563	623,790	498,530	473,296
NOV		731,885	771,224	608,105	499,636
DEC		751,235	649,485	563,276	551,688
<b>Total</b>	<b>7,433,222</b>	<b>8,608,171</b>	<b>7,871,869</b>	<b>6,200,529</b>	<b>6,119,961</b>

	Oct 23	Oct 22	Change	YTD 2023	YTD 2022	Change
<b>Fredericksburg</b>	675,110	692,563	-2.51%	7,433,222	7,125,051	4.33%
<b>Gillespie County</b>	328,040	321,054	2.36%	3,838,579	3,490,733	9.96%
<b>Combined</b>	1,003,750	1,013,617	-0.97%	11,271,801	10,615,784	6.18%

**Gillespie County**

	2023	2022	2021	2020	2019
JAN	406,560	371,424	285,619	233,548	222,020
FEB	453,797	419,141	350,057	312,136	267,844
MAR	351,297	305,429	255,886	215,472	199,289
APR	346,599	285,134	225,110	203,997	213,829
MAY	404,469	401,065	345,729	240,979	243,137
JUN	341,416	354,750	334,243	275,445	243,857
JUL	390,850	364,652	336,528	257,390	237,414
AUG	369,245	365,111	394,353	279,127	240,748
SEP	455,706	312,532	308,778	235,235	239,854
OCT	328,640	321,054	282,563	233,242	211,557
NOV		369,574	371,347	307,691	478,065
DEC		361,348	326,905	286,568	268,189
<b>Total</b>	<b>3,838,579</b>	<b>4,221,655</b>	<b>3,789,118</b>	<b>3,080,830</b>	<b>3,065,803</b>

**SALES TAX COMPARISON SUMMARY - OCTOBER, 2023 (AUGUST SALES)**

CITY	% change month	% change ytd	COUNTY	% change month	% change ytd
Fredericksburg	(2.51)	4.33	Gillespie	2.36	9.96
Kerrville	5.35	3.84	Kerr	4.87	4.27
Boerne	10.24	15.17	Kendall	8.73	12.77
Llano	15.05	8.56	Llano	13.86	9.23
Marble Falls	4.67	3.16	Burnet	6.62	4.90
Bandera	6.17	0.80	Bandera	2.45	2.74
Johannes City	(5.97)	9.69	Blanco	(2.22)	9.96
Brenham	9.27	5.31	Washington	6.21	11.15
New Braunfels	7.41	(1.14)	Cornal	6.16	5.52
Rockport	(4.00)	0.85	Aransas	(4.96)	0.96
Corpus Christi	3.06	5.37	Nueces	3.16	5.45
Austin	(0.41)	4.67	Travis	1.57	4.45
San Antonio	1.91	3.38	Bexar	0.57	2.22
Houston	1.70	5.58	Harris	3.38	6.15
Dallas	5.56	4.97	Dallas	5.68	4.64
State (Cities)	4.51	5.29	State (Counties)	4.59	10.33

Shaded numbers are worse than ours.

13



14



# Executive Session

- AAB appointment nominations discussion